

**Young Women's Christian  
Association of Edmonton**

Financial Statements  
**December 31, 2009**

March 25, 2010

## **Auditors' Report**

### **To the Members of Young Women's Christian Association of Edmonton**

We have audited the statement of financial position of **Young Women's Christian Association of Edmonton** as at December 31, 2009 and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Association as at December 31, 2009 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*PricewaterhouseCoopers LLP*

**Chartered Accountants**

# Young Women's Christian Association of Edmonton

## Statement of Financial Position

As at December 31, 2009

	2009 \$	2008 \$
<b>Assets</b>		
<b>Current assets</b>		
Cash	30,415	197,647
Marketable securities (note 4)	1,541,156	1,150,402
Accounts receivable	543,802	932,560
Prepaid expenses	31,482	20,870
	<u>2,146,855</u>	<u>2,301,479</u>
<b>Property and equipment</b> (note 5)	<u>1,218,017</u>	<u>1,133,176</u>
	<u>3,364,872</u>	<u>3,434,655</u>
<b>Liabilities</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities	273,770	358,467
Deferred revenue	224,427	316,916
Current portion of unamortized deferred property and equipment contributions (note 6)	54,359	53,334
	<u>552,556</u>	<u>728,717</u>
<b>Unamortized deferred property and equipment contributions</b> (note 6)	450,338	348,724
<b>Deferred property and equipment contributions</b> (note 6)	51,210	91,832
	<u>1,054,104</u>	<u>1,169,273</u>
<b>Commitments</b> (note 7)		
<b>Net Assets</b>		
<b>Invested in property and equipment</b>	713,320	731,118
<b>Internally restricted</b> (note 8)	577,335	590,426
<b>Unrestricted</b>	1,020,113	943,838
	<u>2,310,768</u>	<u>2,265,382</u>
	<u>3,364,872</u>	<u>3,434,655</u>

Approved by the Board of Directors

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

# Young Women's Christian Association of Edmonton

## Statement of Changes in Net Assets

For the year ended December 31, 2009

	Invested in property and equipment \$	Internally restricted \$	Unrestricted \$	Total 2009 \$	Total 2008 \$
<b>Balance – Beginning of year</b>	731,118	590,426	943,838	2,265,382	2,216,780
Excess of revenue over expenditures	(63,064)	-	102,465	39,401	56,053
Unrealized gain (loss) on available for sale securities arising during the year	-	-	5,985	5,985	(7,451)
Investment in property and equipment	45,266	(13,091)	(32,175)	-	-
<b>Balance – End of year</b>	<b>713,320</b>	<b>577,335</b>	<b>1,020,113</b>	<b>2,310,768</b>	<b>2,265,382</b>

### Invested in property and equipment

	2009 \$	2008 \$
Property and equipment	1,218,017	1,133,176
Current portion of unamortized deferred property and equipment contributions	(54,359)	(53,334)
Unamortized deferred property and equipment contributions	(450,338)	(348,724)
	<b>713,320</b>	<b>731,118</b>

# Young Women's Christian Association of Edmonton

## Statement of Operations

For the year ended December 31, 2009

---

	2009 \$	2008 \$
<b>Revenue</b>		
Fees for Service (schedule 1)	5,043,405	4,954,003
Government Grants, Contracts and Subsidies (schedule 2)	1,317,710	1,280,083
Counselling Services (schedule 3)	326,733	294,754
Family Support Service – In Home Program (schedule 4)	260,004	237,509
Fundraising	144,819	130,180
Children's Counselling Services (schedule 5)	57,951	51,381
Interest	32,972	45,056
Donations and bequests	29,713	46,044
Society of Friends of the YWCA Casino	17,653	14,733
Other	10,442	13,406
	<hr/> 7,241,402	<hr/> 7,067,149
<b>Expenditures</b>		
Purchased services	2,957,787	2,882,055
Salaries, wages and employee benefits	2,744,526	2,650,664
General and Administrative (schedule 6)	810,891	883,475
Counselling Services (schedule 3)	256,065	239,283
Family Support Service – In Home Program (schedule 4)	203,749	183,449
YWCA of/du Canada – allocation	56,334	54,715
Children's Counselling Services (schedule 5)	46,635	40,071
	<hr/> 7,075,987	<hr/> 6,933,712
<b>Excess of revenue over expenditures before other income</b>	<hr/> 165,415	<hr/> 133,437
<b>Other income (expenses)</b>		
Other donations	2,801	45,498
Amortization of property and equipment	(128,815)	(122,882)
	<hr/> (126,014)	<hr/> (77,384)
<b>Net excess of revenue over expenditures for the year</b>	<hr/> 39,401	<hr/> 56,053

# Young Women's Christian Association of Edmonton

## Statement of Cash Flows

For the year ended December 31, 2009

---

	2009 \$	2008 \$
<b>Cash provided by (used in)</b>		
<b>Operating activities</b>		
Net revenue in excess of expenditures for the year	39,401	56,053
Items not affecting cash		
Amortization of property and equipment	128,815	122,882
Unamortized deferred property and equipment contributions recognized as revenue	(65,750)	(53,049)
	<u>102,466</u>	<u>125,886</u>
Net change in non-cash working capital items	<u>200,960</u>	<u>(155,706)</u>
	<u>303,426</u>	<u>(29,820)</u>
<b>Investing activities</b>		
Purchase of property and equipment	(213,656)	(72,495)
Investment in marketable securities	(384,769)	224,975
	<u>(598,425)</u>	<u>152,480</u>
<b>Financing activities</b>		
Increase in deferred property and equipment grants	28,331	16,919
Increase in unamortized deferred property and equipment grants	99,436	51,894
	<u>127,767</u>	<u>68,813</u>
<b>(Decrease) increase in cash</b>	<u>(167,232)</u>	<u>191,473</u>
<b>Cash – Beginning of year</b>	<u>197,647</u>	<u>6,174</u>
<b>Cash – End of year</b>	<u>30,415</u>	<u>197,647</u>
<b>Supplementary information</b>		
Interest received	<u>49,622</u>	<u>38,997</u>

# Young Women's Christian Association of Edmonton

Notes to Financial Statements

December 31, 2009

---

## 1 Purpose of the organization

The Young Women's Christian Association of Edmonton (the "Association") is a charitable, humanitarian association, which supports women and their families as they strive to fulfill their potential in body, mind and spirit. A large portion of the Association's revenue is received from community funding organizations. The Association was incorporated in 1910 under the Act of the Alberta Legislature as a not-for-profit organization and is a registered charity under the Income Tax Act.

## 2 Significant accounting policies

These financial statements have been prepared by management in accordance with accounting principles generally accepted in Canada ("Canadian GAAP"). Because the precise determination of many assets, liabilities, revenues and expenses are dependent on future events, the preparation of financial statements for a period necessarily includes the use of estimates and approximations which have been made using careful judgment. Actual results could differ from those estimates. These financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policies summarized below.

### a) Revenue recognition

The Association follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Fees for service revenue are recognized when the services are performed.

Interest and dividends earned on marketable securities are recorded using the accrual method.

### b) Marketable securities

The Association has investments in guaranteed investment certificates, mutual funds, equities and fixed income securities. These investments are all highly liquid and are collectively entitled marketable securities. Marketable securities are recorded at fair value.

### c) Property and equipment

Property and equipment are recorded at cost with the exception that the majority of these assets were written down to their estimated appraised fair values in prior years.

# Young Women's Christian Association of Edmonton

Notes to Financial Statements

December 31, 2009

---

Amortization is provided on a straight-line basis at the following annual rates:

Buildings	25 years
Furniture and equipment	10 years
Computer equipment	5 years
Motor vehicles	5 years
Intangible assets	5 years

d) Impairment of property and equipment

When a capital asset no longer contributes to the Association's ability to provide services, its carrying amount is written down to residual value, if any. When a capital asset's carrying amount is written down, a corresponding amount of any unamortized deferred property and equipment contributions related to the capital asset is recognized as revenue, provided that all restrictions have been complied with.

e) Property and equipment contributions

Grants and donations received for the purchase of property and equipment are recorded as deferred property and equipment contributions before the related property and equipment have been purchased. Once the related property and equipment have been purchased the contributions are recorded as unamortized deferred property and equipment contributions. The amortization of property and equipment contributions is recorded as revenue in the statement of operations and is amortized over the estimated useful life of the related property and equipment.

f) Donated goods and services

Donated goods and services are recorded at estimated fair value when it can reasonably be determined and the goods and services would otherwise have been purchased.

Volunteers contributed numerous hours in carrying out the activities of the Association. Because of the difficulty in determining their fair value, volunteer services have not been recognized in the financial statements.

g) Financial instruments

The Association's financial assets include cash, marketable securities and accounts receivable. Cash is classified as held-for-trading and is recorded at fair value with realized and unrealized gains and losses reported in earnings for the period in which they arise. Marketable securities are classified as available-for-sale financial assets and are recorded at fair value with unrealized gains and losses included as direct adjustments to net assets until realized when the cumulative gain or loss is transferred to investment income. Accounts receivable is classified as loans and receivables and is accounted for at amortized cost using the effective interest rate method. Accounts receivable is initially recorded at fair value.

# Young Women's Christian Association of Edmonton

Notes to Financial Statements

December 31, 2009

---

The Association's financial liabilities include accounts payable and accrued liabilities. All financial liabilities are classified as other liabilities and are accounted for at amortized cost using the effective interest rate method. Financial liabilities are initially measured at fair value.

The fair value of a financial instrument on initial recognition is normally the transaction price, which is the fair value of the consideration given or received. Subsequent to initial recognition the fair values of financial instruments that are quoted in active markets are based on bid prices for financial assets. Transaction costs on financial instruments are expensed when incurred. Purchases and sales of financial assets are accounted for at trade dates.

All derivative instruments are recorded at fair value unless exempted from derivative treatment as a normal purchase and sale. The Association determined that it does not have any derivatives. As permitted, the Association has elected to exclude from the scope of Section 3855 non-financial contracts or derivatives embedded in non-financial contracts, leases and insurance contracts.

## 3 Change in accounting policies

### a) Financial statement presentation

On January 1, 2009, the Association adopted the issued amendments to CICA Handbook Section 4400, Financial Statement Presentation by Not-for-Profit Organizations, which establishes the presentation and disclosure requirements of financial statements.

Adoption of the revised standard did not have an impact on the Association's financial statement presentation.

### b) Capital assets

On January 1, 2009, the Association reviewed its accounting policies to be in accordance with the CICA issued amendments to CICA Handbook Section 4430, Capital Assets held by Not-for-Profit Organizations, which establishes the measurement and recognition requirements for capital assets as well as their presentation and disclosure on financial statements.

Upon review of the standard the Association has determined that changes to the Association's financial position or reported results or disclosures were not required.

### c) Related party transactions

On January 1, 2009, the Association adopted the revised CICA Handbook Section 4460, Disclosure of Related Party Transactions by Not-for-Profit Organizations, which establishes disclosure requirements concerning transactions that occur between related parties.

# Young Women's Christian Association of Edmonton

## Notes to Financial Statements

December 31, 2009

---

Adoption of the revised standard did not have an impact on the Association's financial statement disclosure.

d) Allocated expenses

On January 1, 2009, the Association adopted CICA Handbook Section 4470, Disclosure of Allocated Expenses by Not-for-Profit Organizations, which establishes disclosure requirements for organizations that classify its expenses by function and allocates its expenses to a number of functions to which the expenses relate.

The Association has enhanced Note 11 – Allocated Costs to comply with this standard.

e) Revenue reported gross as a principal versus net as an agent

On January 1, 2009, the Association adopted CICA Issues Committee "EIC" 123 - Reporting Revenue Gross as a Principal Versus Net as an Agent, which establishes recognition requirements for revenue for which the Association has acted as a principal and for which the Association has acted as an agent.

Adoption of the revised EIC did not have an impact on the Association's financial statement presentation.

f) Cash flow statements

On January 1, 2009, the Association adopted CICA Handbook Section 1540, Cash Flow Statements, which establishes guidance on cash flow statements for Not-for-Profit Organizations.

Adoption of the revised standard did not have an impact on the Association's financial statements.

g) Financial instrument disclosure

On January 1, 2009, the Association adopted the additional disclosure requirements pursuant to amendments to CICA Handbook Section 3862, Financial Instruments – Disclosures. The amendments to enhance the disclosure requirements regarding fair value measurements and the liquidity risk of financial instruments and include enhanced disclosures about inputs to fair value measurement, including their classification within a hierarchy that prioritizes the inputs to fair value measurement. The three levels of the fair value hierarchy are:

Level 1 – Unadjusted quoted prices in active markets for identical assets or liabilities;

Level 2 – Inputs other than quoted prices that are observable for the asset or liability either directly or indirectly; and

Level 3 – Inputs that are not based on observable market data.

The Association has enhanced Note 4 – Marketable Securities to comply with this standard.

# Young Women's Christian Association of Edmonton

Notes to Financial Statements

December 31, 2009

## 4 Marketable securities

	2009 \$	2008 \$
Guaranteed investment certificates	745,027	687,814
Investment portfolio – cost \$771,557 (2008 – \$449,638)	796,129	462,588
	1,541,156	1,150,402

A guaranteed investment certificate of \$48,670 has been pledged as collateral for an irrevocable standby letter of credit relating to the renewal of the lease of the property occupied by the Association's YoWoChAs Outdoor Education Centre.

In compliance with the amendments to the CICA Handbook Section 3862 the Association has categorized its financial instruments that are carried at fair value based on the priority of the inputs to the valuation techniques used to measure fair value. The Association has categorized the marketable securities as Level 1, meaning the fair value is based on unadjusted quoted prices in an active market for identical assets.

## 5 Property and equipment

	2009		2008	
	Cost \$	Accumulated amortization \$	Net \$	Net \$
Land	53,967	-	53,967	53,967
Buildings	1,761,520	805,462	956,058	915,320
Intangible assets	1,446	1,157	289	579
Furniture and equipment	455,984	299,049	156,935	108,139
Computer equipment	244,441	208,510	35,931	47,098
Motor vehicles	54,883	40,046	14,837	8,073
	2,572,241	1,354,224	1,218,017	1,133,176

# Young Women's Christian Association of Edmonton

Notes to Financial Statements

December 31, 2009

---

## 6 Unamortized deferred and deferred property and equipment contributions

	2009 \$	2008 \$
Balance – Beginning of year	493,890	478,126
Add: Contributions received	127,767	68,813
Less: Contributions recognized as revenue	(65,750)	(53,049)
	<hr/>	<hr/>
Balance – End of year	555,907	493,890
Less: Current portion	(54,359)	(53,334)
	<hr/>	<hr/>
	501,548	440,556

Balance – End of year is comprised of:

	2009 \$	2008 \$
Deferred property and equipment contributions	51,210	91,832
Unamortized deferred property and equipment contributions	504,697	402,058
	<hr/>	<hr/>
	555,907	493,890

## 7 Lease commitments

The future minimum lease payments under operating leases for the next five years are as follows:

	\$
2010	201,872
2011	205,280
2012	207,963
2013	87,505
2014	-
	<hr/>
	702,620

## 8 Internally restricted

The internally restricted fund was created by the Board to provide for new program development, capital projects and emergency expenses of the Association.

# Young Women's Christian Association of Edmonton

Notes to Financial Statements

December 31, 2009

---

## 9 Capital disclosures

The Association's objectives when managing capital are:

- To safeguard the Association's ability to continue as a going concern, so that it can continue to provide programs to the community.
- To ensure that sufficient funds are available to finance expenses, working capital and capital expenditures.

The Association defines capital as being net assets which includes net assets invested in capital assets, net internally restricted net assets and unrestricted net assets.

The Association is not subject to externally imposed capital requirements.

There have been no changes to the Association's objectives and what it manages as capital during the year.

## 10 Financial instruments disclosure and presentation

### a) Credit risk

The Association is exposed to credit risk through its cash, marketable securities and accounts receivable. The maximum amount of credit risk exposure is limited to the carrying value of the balances as disclosed in these financial statements.

The Association manages its exposure to credit risk on cash and marketable securities by placing these financial instruments with high-credit quality financial institutions.

The credit risk exposure through accounts receivable is minimized due to the majority of the receivables being due from government agencies.

### b) Liquidity risk

The Association is able to meet all financial liabilities with the current capital position and has no outstanding loans.

### c) Market risk

The Association is exposed to market risk through its marketable securities. The risk is minimized by the conservative composition of investments which is governed by the Association's investment policy.

# Young Women's Christian Association of Edmonton

Notes to Financial Statements

December 31, 2009

---

## 11 Allocated costs

a) Direct program expenses

Expenses that contribute directly to the output of one program are applied directly to that program. If the expense contributes directly to the output of more than one program, then the expense is attributed to each program based on the comparative use of the expense or based on time spent on each program if the shared expense is wages.

b) Program administration

Program administration costs are allocated to programs based on the program's budgeted percentage share of the Association's total budgeted costs of program administration.

c) Occupancy

Occupancy costs of the Association's premises are allocated to programs based on the square footage utilized by the program.

## 12 Comparative Figures

Certain prior-year comparative figures have been reclassified to conform with the current year presentation.

# Young Women's Christian Association of Edmonton

Schedule 1

## Schedule of Fees for Service

For the year ended December 31, 2009

---

	<b>2009</b>	<b>2008</b>
	\$	\$
Adult services	1,906,249	1,905,220
Extended Host Family	1,787,108	1,847,989
Northern Services	621,042	516,481
YoWoChAs Centre	595,638	571,964
Coordinated Enhanced Respite	117,878	99,893
Evening counselling	10,316	9,283
Fee for services	5,180	1,085
Family Consultation and Training Network	(6)	2,088
	<hr/>	<hr/>
	5,043,405	4,954,003
	<hr/>	<hr/>

# Young Women's Christian Association of Edmonton

Schedule 2

Schedule of Government Contracts, Grants and Subsidies

For the year ended December 31, 2009

	2009 \$	2008 \$
<b>Government and foundation grants</b>		
Status of Women Canada	27,575	13,848
Wild Rose Foundation	25,000	6,250
Telus Communications Inc.	15,688	4,312
Edmonton & Parkland Community Lottery Board (Gaming Commission)	15,200	22,061
In-Motion Network	14,641	9,917
Community Facility Enhancement Grant	11,393	41,702
Edmonton Community Foundation	9,772	2,272
The Stollery Charitable Foundation	8,428	-
Canadian National Railway Company	6,977	1,509
Edmonton Oilers Community Foundation	5,718	8,090
Alberta Association of YWCAs	2,725	2,700
International Order of Foresters	2,142	-
Alberta Sport, Recreation, Parks and Wildlife Foundation	1,383	1,383
Wabamun Lions Club	1,194	-
City of Edmonton	489	2,480
TransAlta Corporation	432	432
Community Investment Program	253	-
Alberta Recreation Canoe Association	80	80
Other foundations	39	30
Prevention of Family Violence and Bullying Division, Children	-	47,197
Junior League of Edmonton	-	5,000
	<hr/> 149,129	<hr/> 169,263
<b>Government contracts</b>		
Adult services – Persons with Developmental Disabilities	579,535	542,012
Host Family – Region 6 Child and Family Services Authority	352,238	360,566
Coordinated Enhanced Respite – Region 6 Child and Family Services Authority	131,561	105,851
Family Consultation and Training Network – Region 6 Child and Family Services Authority	103,357	99,451
	<hr/> 1,166,691	<hr/> 1,107,880
<b>Wage subsidies</b>		
Province of Alberta	1,890	2,940
	<hr/> 1,317,710	<hr/> 1,280,083

# Young Women's Christian Association of Edmonton

Schedule 3

Schedule of Counselling Services

For the year ended December 31, 2009

	2009 \$	2008 \$
<b>Revenue</b>		
United Way	204,445	190,697
Fees for services	59,423	44,591
City of Edmonton F.C.S.S. grant	50,206	47,990
Special grants	12,424	11,476
Donations	235	-
	<hr/> 326,733	<hr/> 294,754
<b>Expenditures</b>		
Salaries, wages and employee benefits	226,366	205,470
Program and office supplies	13,449	19,404
Professional fees	4,000	1,650
Membership dues	3,205	2,834
Contract service	2,900	1,400
Telephone and postage	2,435	2,342
Training and development	2,188	2,082
Advertising and promotion	1,437	3,122
Automobile	85	949
Bad debts	-	30
	<hr/> 256,065	<hr/> 239,283
<b>Operating revenue in excess of expenditures before allocated costs</b>	<hr/> 70,668	<hr/> 55,471
<b>Allocated costs</b> (note 11)		
Occupancy	41,575	40,981
Program administration	21,566	21,214
Fund development	7,500	8,640
	<hr/> 70,641	<hr/> 70,835
<b>Excess of revenue over expenditures</b>	<hr/> 27	<hr/> (15,364)

# Young Women's Christian Association of Edmonton

Schedule 4

Schedule of Family Services – In Home Program

For the year ended December 31, 2009

	2009 \$	2008 \$
<b>Revenue</b>		
City of Edmonton F.C.S.S. grant	109,568	164,103
Fees by Province – Region 6 Child and Family Services Authority	97,564	21,386
Fees for service	52,872	52,020
	<u>260,004</u>	<u>237,509</u>
<b>Expenditures</b>		
Salaries, wages and employee benefits	193,001	174,117
Membership dues	2,209	2,795
Telephone and postage	1,280	1,803
Professional fees	2,000	1,675
Automobile	1,631	1,382
Program and office supplies	1,951	1,060
Training and development	1,657	417
Bad debts	20	200
	<u>203,749</u>	<u>183,449</u>
<b>Operating revenue in excess of expenditures before allocated costs</b>	<u>56,255</u>	<u>54,060</u>
<b>Allocated costs</b> (note 11)		
Program administration	39,378	38,021
Occupancy	16,837	17,065
	<u>56,215</u>	<u>55,086</u>
<b>Excess of revenue over expenditures</b>	<u>40</u>	<u>(1,026)</u>

# Young Women's Christian Association of Edmonton

Schedule 5

Schedule of Children's Counselling Services

For the year ended December 31, 2009

	2009 \$	2008 \$
<b>Revenue</b>		
City of Edmonton F.C.S.S. grant	57,951	51,381
<b>Expenditures</b>		
Salaries, wages and employee benefits	37,191	30,113
Volunteer recognition and expenses	5,667	1,593
Program and office supplies	1,630	2,164
Professional fees	1,100	4,100
Training and development	1,023	1,772
Telephone and postage	24	19
Advertising and promotion	-	308
Automobile	-	2
	46,635	40,071
<b>Operating revenue in excess of expenditures before allocated costs</b>	11,316	11,310
<b>Allocated costs</b> (note 11)		
Program administration	6,245	6,034
Occupancy	5,000	5,000
	11,245	11,034
<b>Excess of revenue over expenditures</b>	71	276

# Young Women's Christian Association of Edmonton

Schedule 6

## Schedule of General and Administrative Expenditures

For the year ended December 31, 2009

---

	<b>2009</b>	<b>2008</b>
	\$	\$
Utilities and rent	205,340	185,332
Program supplies	166,297	146,258
Fundraising consultant	57,228	45,729
Insurance, taxes and licenses	56,601	50,656
Advertising and promotion	54,014	71,870
Fundraising expenses	46,782	57,908
Office supplies	46,696	54,949
Transportation	44,053	52,253
Professional fees	37,049	69,779
Repairs and maintenance	32,205	74,422
Education and recruitment	25,571	32,026
Telephone	20,091	20,962
Interest and bank charges	12,589	9,877
Miscellaneous	5,130	9,852
Bad debts	1,245	1,602
	<hr/>	<hr/>
	810,891	883,475
	<hr/>	<hr/>

