

## YWCA Edmonton – Volunteer Opportunity

### **GirlSpace Volunteer Facilitator**

#### **About the Program**

**GirlSpace** is led by young women and focused on female youth. The program is intended to address key unique social issues and topics influencing the lives of girls in Canadian society, including body image, healthy relationships, and violence, to name just a few. Participants are exposed to role models and positive messaging about being a woman while gaining skills to address various issues they will face. The program concentrates on the critical skills girls need for healthy development and success. The talents and strengths of each girl in the program are recognized, and opportunities are made available to increase their existing assets and develop emerging skills.

**GirlSpace** is a program by YWCA Edmonton (and in partnership with other agencies) for girls ages 11-17 years old. *GirlSpace* Facilitators will tailor the program material to participants according to age, maturity level, and group size. The program runs during the calendar school year for 20 weeks, starting the first week of October 2018 and ending in March 2019. It provides a safe place to ask important questions, learn critical thinking skills, and support one another. It provides opportunities to: increase social connectedness, leadership skills, resiliency, and supports the mental health and well-being of participants.

#### **Volunteer Responsibilities Include:**

- Attend a 3 hour facilitator training event. The training will be held on **Thursday, August 23, 2018 beginning at 5 p.m.**
- Attend an Information Night from **5-7 pm** at the location where you will be facilitating the *GirlSpace* group. *\*Dates will be dependent on which location you are assigned, but are scheduled for sometime between September 12<sup>th</sup> and September 20<sup>th</sup>, 2018.*
- **Co-facilitate a 20-week *GirlSpace* group starting the first week of October 2018. *\*Anticipated end date is beginning of March 2018.***
- **\*\*Able to co-facilitate a weekly group on either Tuesdays (3:30 pm – 5:30 pm), Wednesdays (3:30 – 5:30 pm), or Thursdays (5-7 pm).**
- **Attend a weekend retreat at Camp Yowochas on Lake Wabamum from March 22-24, 2019 (optional).**
- Present and promote the program to attract participants.
- Respond to program inquiries and requests for participation from parents and interested participants.

- Research, catalogue and share/use community resources and potential guest speakers via internet searches, newsletters, cold calls, networking and responding to inquiries/offers of service.
- Liaise with other Volunteer Facilitators, program participants/caregivers, partner agencies and YWCA Edmonton Program Manager and Director of Youth Leadership Programming.
- Work collaboratively with other volunteer facilitators assigned to your location.
- Organize program materials each week to ensure the group has the necessary materials based on modules used.
- Complete and submit weekly session summaries that will include attendance, observations regarding group dynamics, and feedback regarding program materials and modules used.

**Qualifications:**

- Masters or Post-Secondary education in Social Work, Counselling Psychology, or Education
- Experience facilitating and developing youth-focused programs
- Previous experience and knowledge with handling disclosures and reporting requirements
- Excellent interpersonal, presentation, verbal and written communication skills
- Excellent multitasking skills and energetic personality is required.
- A valid driver's license and access to a vehicle is required.
- A clear Criminal Record, Vulnerable Sector Check and Youth Intervention Record
- Arabic language speaking ability an asset, but not required.

**Competition Closing Date:** Open until a suitable candidate is found.

**How to apply:**

Please submit a cover letter and resume via fax, email or in person to either:

**Ashley Lim, R. Psych**

Registered Psychologist

Director of Counselling Services & Youth Leadership Programs

**Email |** [a.lim@ywcaedm.org](mailto:a.lim@ywcaedm.org)

**Phone |** 780-423-9922 Ext 292

**YWCA Edmonton**

4<sup>th</sup> Floor Empire Building

10080 Jasper Avenue

Edmonton, AB, T5J 1V9

**Fax:** 780-488-6077

**~ Only qualified candidates will be contacted ~**