



**Contract Opportunity
Support Home Contractor
Job ID: 22-002DS**

Organization Overview:

YWCA Edmonton is a powerful voice for equity and has been leading social change and progress for women and families in the Edmonton region since 1907. Part of an international movement, YWCA Edmonton is a trusted provider of services, programs and advocacy work that transforms lives and helps build a stronger, healthier, and equitable community for all.

What we can offer you:

- Professional development and learning opportunities
- A rewarding experience to make an impact in another person's life

Job Summary:

The Disability Services department provides supports to Individuals with a wide range of diagnoses, including but not limited to developmental disabilities, physical limitations, behavioural and psychological challenges, and medical fragility.

Our goal is to empower Individuals to achieve their full potential with the support of their community. We create opportunities for each Individual to enhance her/his quality of life through goal setting and personal achievement.

Contractors are:

- Passionate about community service
- Value relationships and people
- Patient and caring
- Have a positive attitude

Hours of work: 24 hours/day supports for a child with a disability

Responsibilities:

- Provide support to Individuals with disabilities in your home
- Provide community access and resources for Individuals with a disability
- Provide support in the areas of personal care and medication administration as required
- Assist in the development of Individual Service Plans when required
- Implement service plans, follow specified programs (ex. behavior programs), and document the Individual's progress
- Model organizational and behavioural strategies
- Facilitate and provide support in socialization and age-appropriate activities
- Complete required documentation for recording service delivery including medication administration reports, summary reports, monthly, and incident reports
- Follow policies and procedures as outlined in YWCA Edmonton policies and procedures manual
- Attend meetings and training sessions as required
- Work collaboratively with the family and external professional who are involved and resolve crisis situations

Qualifications Required

Education:

- Grade 12 equivalency
- One year of Post-Secondary education in Human Services is preferred

Certification:

- Intervention Record Check and Criminal Record Check with vulnerable sector (no more than 6 months old)
- Current Standard First Aid and Level C CPR certification from an Alberta OHS-approved training agency
- Safe Bathing and Showering certification
- A valid Class 5 driver's license, and access to a personal vehicle

Experience:

- Minimum one (1) year of related work experience in the human services field supporting Individuals with disabilities
- Experience with supporting individuals with the following is considered an asset:
 - Behavioural needs
 - Physical needs
 - Emotional needs

Skills:

- Basic computer skills
- Good interpersonal and communication skills
- Ability to interact positively with a diverse population

Additional Requirements:

- A keen interest in community integration of children and adults with disabilities
- Willingness to complete YWCA Edmonton provided training in MANDT, Medication Administration, Abuse Prevention & Response, Infectious Disease & Prevention, and WHMIS (within 6 months of start date)
- Willingness to have home licensed through Children's Services and complete required training
- Willingness to complete Child Seat Safety Course
- Willingness to complete agency documentation and mandatory training
- Have a home that is safe and secure and provides a comfortable environment for an Individual
- Willingness to transport Individuals
- \$2 Million Third Party Liability Vehicle insurance
- \$1 Million liability home insurance (to be provided annually)

Payment:

The monthly Support Home stipend is dependent on the approved budget of the Individual receiving services.

To Apply:

Please submit your cover letter and resume to careers@ywcaedm.org. Please include 'Job ID22-002DS, Contractor' in the submit line of the email.